



Minutes of the GOSHA Committee Meeting held on Tuesday 20th April 2010 at The Farmhouse @ 1930

Persons Present

Gordon Snell, Jonathan Coyde, Steve Roussel, Richard Brown (HSE), Tony Willis, Jonathan Webb, Andrew Mills, Mhairi Macgregor

Apologies

Ian Whattam, Clare McArdell & Paul Mason

Minutes of the committee meeting held on the 9th March 2010

The minutes were approved.

Matters Arising

- **H&S Booklets for small business in Guernsey;** RB stated that the updated health & safety booklets will be distributed in the next few weeks. RB to make a PDF available so it can be distributed electronically.
- **Chamber of Commerce meeting;** Chamber is interested in running a joint b'fast or lunchtime seminar during the October H&S week. JC currently trying to establish when H&S Week is, RB offered to assist. JW will arrange for Mick O'Neal (Ann Summers H&S Officer) to travel over and give a presentation on violence and aggression in retail. MM stated that the retail sector may also be interested in vehicle delivery issues and this could be a future topic. MM offered to help with the distribution by hand of any flyers.
- **Membership:** JC reported that there were currently 27 corporate members and 10 individual members.
- **Managing Safely Course;** JC has liased with GTA and a provisional date of the 15th June 2010 has been set. JC to finalise course with the GTA. AM asked MM if she would like to do the next course.
- **Annual Dinner – planning, sponsorship, invites and format;**

A deposit has been paid to the OGH to confirm the 11th November 2010. AM suggested a similar format to last time and the committee agreed to this. AM currently inviting top table guests and is considering inviting; Carla McNulty, the Event speaker, Barrie Cash, Julia Windsor, Gordon Steele, and the Chair of IOSH who is marking the awards.

Ticket price was agreed at £32.50 per person and a budget set of £350.00 to bring the web master Paul Adamson over. GS predicted a shortfall of £800 - £900.00 for running this event at this amount per head.

JW detailed the H&S awards format;

1. Advertising (what amount can be spent?)
2. Expression of interest from company i.e. 200 words
3. GOSHA visit to applicant to assist them filling out form
4. Sector specific awards can then identified
5. IOSH Chair of Thames Valley Branch will judge applicants

TW request AM/JC provide ICCI with details of what sponsorship package is needed for this years awards. JC stated that he would email TW these details.

AM stated that the award should be available to everyone and that GOSHA needs to circulate details of the event more widely this time. GS said that Chamber of Commerce would circulate details of the event to their distribution list.

JW agreed to run an article on Gordon Steele/Guernsey Post and use this as a basis for a press release. Awards press release will be launched a few days after the Guernsey RIDDOR stats are released.

A discussion was held on individual award sponsors but it was agreed that this would not work when an overall sponsor is in place and there also be clashes of interest between award winners and individual sponsors.

Treasurers Report

GS reported that the current balance was £7,900.00. The October 2009, January and March 2010 meeting made a loss of £1160.00. JC stated that running meetings at a loss can be acceptable as long the finances are kept in check. JW felt that GOSHA should not increase the cost of meetings to above £12.50 as this will discourage persons from attending. GS suggested dropping the dessert to save £3.00 per head and this was agreed by the committee.

Membership Pack – What next?

AM suggested that the new HSE booklet can be added to the membership packs. JC stated that the membership packs do need updating but that he no longer has administration support to assist him. This role needs to be taken on by someone who does have this support. AM to contact Sarah Windsell who represents ladies who wish to get back into work as they may provide this support for no cost.

Website/next newsletter

JW stated that he aims to release a newsletter at the end of each month but is considering changing this to beginning of each month following advice. JC suggested that a joint GOSHA/JOSHA newsletter could be released but some committee members were concerned that GOSHA may lose its identity. Beckie Gabriel to liase with Annie Le Voguer (JOSHA Sec.) and discuss developing a core newsletter with different cover pages for each association.

Future Open Meetings – subjects and speakers.

20th May 2010 – Ronez Quarry tour.

June 2010 – Angus McLellan (NAS Limited) on the new HSE Asbestos ACoP. Date to be arranged by AM

22nd June 2010 – visit to the Fire & Rescue Service HQ

30th September 2010 – RB has sourced a HSE speaker on human factors.

October 2010 – AGM?

11 November 2010 – Health & Safety Awards

AOB

JC meeting with Annie Le Voguer and Paddy Guyomard (both JOSHA) to discuss how the Associations can come closer together.

Date of next Committee meeting

Tuesday 8th June 2010 – 1230 HSE

Thursday 5th August 2010 – 1230 HSE