



**Minutes of the GOSHA Committee Meeting held on Tuesday 9<sup>th</sup> March 2010 at HSE, Burnt Lane @ 1230**

**Persons Present**

Clare McArdell, Gordon Snell, Jonathan Coyde, Steve Roussel, Richard Brown (HSE), Tony Willis & Jonathan Webb.

**Apologies**

Ian Whattam, Andrew Mills, Mhairi Macgregor, Paul Craig

**Minutes of the committee meeting held on the 19<sup>th</sup> January 2010**

The minutes were approved.

**Matters Arising**

- **H&S Booklets for small business in Guernsey;** RB circulated the draft guidance booklets to the committee. RB requested that the guides are reviewed and feedback filtered through himself. There is no formal consultation exercise planned before this new booklet is launched. It will be downloadable from website.
- **Chamber of Commerce meeting;** GS & JC met with a depleted retail group consisting of Dave Falla, Tony Creasey and Carrie Birch. Chamber has similar problems to GOSHA in engaging small retail businesses. A discussion was held in the committee meeting about how GOSHA could raise awareness via letter drops and offering free 'back of house' H&S visits. Chamber is interested in running a joint b'fast or lunchtime seminar during the October H&S week. A sponsor will be required and GS has asked if Heritage would be interested. JW volunteered to arrange for Mick O'Neal (Ann Summers H&S Officer) to travel over and give a presentation on violence and aggression in retail. Committee agreed in order to ensure good attendance then the event would be open to all sectors. A table would also be provided at the event providing H&S guidance in various foreign languages.
- **Membership:** JC reported that there were currently 36 members with new organisations joining quite regularly.
- **Managing Safely Course;** JC has liased with GTA and a provisional date of the 15<sup>th</sup> June 2010 has been set. The course will be conducted at St Peter Port House. GTA to advise JC of their costs and JC has been asked to put together a flyer.
- **Annual Dinner;** JC advised that the 25<sup>th</sup> November now clashes with a Chamber Awards dinner at the St Pierre Park Hotel. JC suggested that the date is changed and he will liase with the OGH Hotel to find a new more suitable date. After some discussion Committee gave JW and the subgroup the go ahead to push through the proposed awards format. JW proposed that an award is created to recognise the effort of an individual in H&S. TW suggested the previous winners are contacted and the information they provide is used in raising the awards profile. JW aims to be ready to 'push the button' on the 20<sup>th</sup> April 2010. Subgroup to meet in the near future to finalise plans and report back. TW request AM/JC provide ICCI with details of what sponsorship package is needed for this years awards and that LRD will assist GOSHA in putting together the awards evening.

- **Passport to Safety**; not discussed.
- **Latest Open Meeting & visit to PEH**; 25<sup>th</sup> March 2010 is the next open meeting and Michael Moore is the guest speaker. Farmhouse has been booked and JC is arranging Michaels travel. PEH visit very successful and JC thanked JW and his team, on behalf of AM, for a very interesting and informative evening. GS to arrange transfer of money raised at event to a charity of JW/team's choice.

### **Treasurers Report**

GS reported that there was £8,500.00 in the account. Current Income mainly from membership and open events. EDF donated there January flight cost back to GOSHA.

### **Getting the GOSHA Message Across**

Please refer to the discussion regarding marketing the annual awards.

### **Website/next newsletter**

JW stated that the February newsletter currently with Paul Adamson and should be ready for distribution shortly.

### **Passport to Safety Initiative**

Not discussed.

### **Future Open Meetings – subjects and speakers**

**25<sup>th</sup> March 2010** – Matt Moore Director/Company Secretary of Veritas Safety Management Ltd – to speak regarding crane work.

**June 2010** – Angus McLellan (NAS Limited) on the new HSE Asbestos ACoP. Date to be arranged.

**September/October 2010** – RB to find a speaker on human factors.

### **Future site visits**

Ronez quarry tour in May/June 2010 (SR to confirm a date with JC)

Other ideas; Fire & Rescue Service (JW), Rocquettes Cider Farm (CM) & another brewery tour (TW).

### **AOB**

None

### **Date of next Committee meeting**

**Tuesday 20<sup>th</sup> April 2010 – 1930 meeting (drinks only)**

**Tuesday 8<sup>th</sup> June 2010 – 1230 HSE**

**Thursday 5<sup>th</sup> August 2010 – 1230 HSE**